

**CITY OF DURANGO  
CITY COUNCIL SPECIAL MEETING  
RECREATION CENTER, WINDOM ROOM  
05/16/2019  
7:30 AM**

1. Purpose/Outcomes:
  - 1.1. Building Relationships
  - 1.2. Creating Better Understanding of Respective Roles
  - 1.3. Building Respect and Trust
  - 1.4. Building a Stronger Team
  - 1.5. Discussing and Idea Generation of the Issues Facing Durango, Now and Into the Future
2. Day 1 – May 16 - 7:30 AM to 4 PM (Breaks and Lunch Imbedded Throughout)
3. 7:30 AM - Coffee/Continental Breakfast
4. 8:00 AM -
  - 4.1. Welcome/Purpose - Mayor Melissa Youssef
  - 4.2. Welcome/Staff Role - City Manager, Ron LeBlanc
5. 8:15 AM to 9 AM - Retreat Facilitator, June Ramos
  - 5.1. Review of Agenda
  - 5.2. Ground Rules for Success
  - 5.3. Ice Breaker
    - 5.3.1. What is it we appreciate about Durango and want to maintain (Quality of Life/Citizen's Experience)
    - 5.3.2. Desired outcomes for Retreat
6. 9 AM to 4 PM
  - 6.1. Council Effectiveness
    - 6.1.1. What do we need from each other as a Council to have a successful year

- 6.1.2. Consensus Building
- 6.2. Roles and Responsibilities
  - 6.2.1. Role of Council
  - 6.2.2. What do we need from staff
  - 6.2.3. What staff needs from us
- 6.3. Communication and Meeting Protocols
  - 6.3.1. Ex Parte Communication and Quasi-Judicial Policy
  - 6.3.2. Lines of Communication and Council Meetings with Staff
  - 6.3.3. Review of Meetings and Study Sessions
  - 6.3.4. Review of Meetings and Study Sessions
    - 6.3.4.1. Agenda Setting
    - 6.3.4.2. New Business
    - 6.3.4.3. Improvements
    - 6.3.4.4. 3-Minute Rule for Citizens
  - 6.3.5. Establishing a Process for a Future Evaluation System for the City Manager, City Attorney, and Municipal Judge
  - 6.3.6. Council Identified Issues – Prioritization, General Discussion, Identifying Process for Next Step Action (Future Retreat; Study Sessions, etc.)
    - 6.3.6.1. Restoring Trust in our City Government
    - 6.3.6.2. Financial Planning/Budgets
    - 6.3.6.3. Long Term Finance/Revenue Growth/Economic Development/Economic Sustainability
    - 6.3.6.4. Homelessness
    - 6.3.6.5. Housing
  - 6.3.7. Strategic Planning/Targeted Goals for Success/Accountability

6.3.7.1. Council Goals

6.3.7.2. City Manager Goals

6.3.8. City Manager Succession Planning

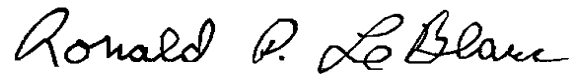
6.3.9. Parks and Recreation – Long Term Planning

6.3.10. Arts and Culture

6.3.11. Role of Advisory Boards

6.3.12. Collaborating with County Commissioners

7. ADJOURNMENT

A handwritten signature in black ink that reads "Ronald P. LeBlanc". The signature is written in a cursive, flowing style.

City Manager Ronald P. LeBlanc